

## Quick Start Guide

### Solinst Cloud – LevelSender 5



## 1) Getting Started

Before you begin using your LevelSender 5 with Solinst Cloud, you need to do the following:

- Set up an account with Solinst, or a cellular service provider, to receive a SIM card and setup information for your LevelSender 5 (data usage service plan for a 4G LTE-M network, including text messaging)

Don't have a plan? Contact Solinst for low cost data plan options at [instruments@solinst.com](mailto:instruments@solinst.com)

- For more information on the LevelSender, including specifications, battery installation, battery life estimates, datalogger connections and installation in the field, see the LevelSender 5 User Guide.

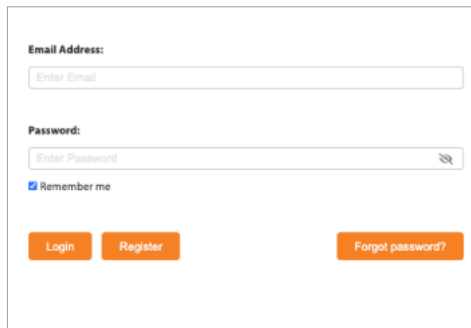
**Note:** Your LevelSender 5 (4G) must be using Firmware version 2.202 or higher to work with Solinst Cloud.

## 2) Register for Solinst Cloud

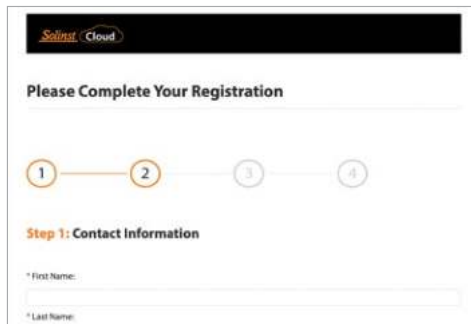
To access Solinst Cloud, go to:

<https://solinstcloud.com> using your **Chrome browser**. Click Register.

1. Fill out your contact information and create a password for your account.
2. Enter your billing information. Read, and check to agree to the Terms and Conditions. Click Register.



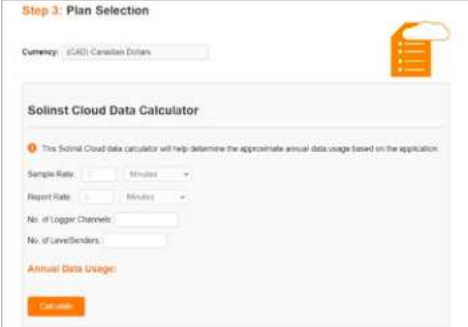
The image shows a login/register form for Solinst Cloud. It features two input fields: "Email Address" with a placeholder "Enter Email" and "Password" with a placeholder "Enter Password" and a toggle icon. Below the password field is a "Remember me" checkbox which is checked. At the bottom, there are three buttons: "Login", "Register", and "Forgot password?".



The image shows a registration progress screen for Solinst Cloud. At the top, the Solinst Cloud logo is displayed. Below it, the heading "Please Complete Your Registration" is shown. A progress indicator consists of four numbered circles (1, 2, 3, 4) connected by a line, with circle 2 highlighted. Below the progress indicator, the text "Step 1: Contact Information" is displayed. Two input fields are visible: "\* First Name:" and "\* Last Name:".

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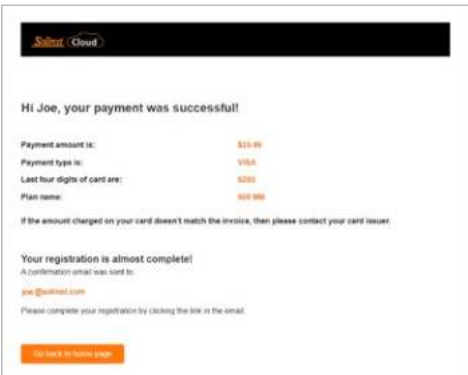
- Use the Data Calculator to determine the amount of storage you will require, then select your data plan. Click Proceed to Checkout.



The screenshot shows the 'Step 3: Plan Selection' page. At the top, it says 'Currency: (CAD) Canadian Dollars'. Below that is the 'Solinst Cloud Data Calculator' section. A note states: 'This Solinst Cloud data calculator will help determine the approximate annual data usage based on the application.' There are four input fields: 'Sample Rate' (set to 1 Minute), 'Report Rate' (set to 1 Minute), 'No. of Logger Channels' (set to 1), and 'No. of LevelSenders' (set to 1). Below these fields, it says 'Annual Data Usage:' followed by a 'Calculate' button.

**Note:** There is also a data calculator and list of the available plans on the Solinst Cloud home page.

- Complete the registration by confirming your plan and entering your payment details (credit card). Click Pay Now.
- You will receive confirmation that your payment was successful and an email will be sent with a link to confirm your registration.



The screenshot shows an email confirmation from Solinst Cloud. The header says 'Solinst Cloud'. The main text reads: 'Hi Joe, your payment was successful!'. Below this is a table of payment details:

Payment amount is:	\$15.00
Payment type is:	VISA
Last four digits of card are:	5200
Plan name:	S10-000

Below the table, it says: 'If the amount charged on your card doesn't match the invoice, then please contact your card issuer.' The next section says: 'Your registration is almost complete! A confirmation email was sent to: joe@solinst.com'. At the bottom, there is a 'Go back to home page' button.

6. Now you can Login at [solinstcloud.com](https://solinstcloud.com). The **Dashboard** will display after you log in. It provides a quick and organized overview of all your projects, including a list and map view, and alarm status. It also displays the amount of data storage available and the annual data transfer of all the devices in your account. You can upload new data logs to be added to projects, which will create a list of data logs that need approval. See the Solinst Cloud User Guide for more details.

**Solinst Cloud Dashboard**

Logged In as: Joe Smith

Sign Out

**My Projects**    No Alarm Set Up    Alarm Set Up    Alarm Triggered

Solinst Office

**Data Storage**

12.6 MB/500 MB

**Map**

Map    Satellite    Center Map

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**Solinst Office**  
 Serial Number: 303157  
 Location: MMW  
 Latest Report Info:  
 Date/Time: 12/09/2022 12:39:19  
 Report#: 88.1940.kPw  
 2174243 Data:  
 Level: 10.0227 m  
 Temperature: 21.357 °C  
 2127967 Data:  
 Level: 10.0231 m  
 Temperature: 21.397 °C

Go To Project  
Change Position

**Data Logs Pending Approval**

Upload Date	File Name	Total Logs	File Size	Uploaded By
9/8/2023	2020745_At_Desk_2017_09...	2688	328 KB	Joe
9/8/2023	2059432_AquaVent_zem_4...	545	107 KB	Joe
9/8/2023	AquaVent_test_downloadC...	1335	261 KB	Joe
9/8/2023	Barr-9-19-2023.xls	Unknown	43 KB	Joe

Approve to Project:

**Upload Data Logs**

Select File

Uploading Data Logs: Files goes towards the data plan selected and may result into overage if the specified limit is exceeded and additional charges may apply.

Solinst Cloud Dashboard

**Note:** Selecting a device location from the map will display a pop-up with information from the device's latest report.

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## 3) Create a Project

1. To create a new project, go to **Projects** from the main navigation menu on the left.
2. Enter a Project Name.
3. Select a Project Manager and add Project Members. The other Users available in the drop-down menus will have been added to your account using the **Members** section. See the Solinst Cloud User Guide for adding members.
4. If a user is not available in the drop-down menu, you can Invite New Members to the project by selecting the Project Access Level and entering their Email Address. Click Invite to send an email invitation. Added Member information will be listed, along with the Status of their invitation.
5. Click Create Project once you are finished adding members. You will automatically be taken to **Project View**.

**Create New Project**

\* Project Name:

Add Project Manager:

Add Project Member:

**Invite New Members to Project**

\* Project Access Level:

\* Email Address:

**Members Added**

Email Address:	User Level:	Status:
<input type="button" value="Create Project"/>		

Create a New Project

**Solinst Office**

Add Project Manager:

Add Project Member:

**Invite New Members to Project**

\* Project Access Level:

\* Email Address:

▸ **Project Access**

▸ **Devices**

▸ **Data Logs**

▸ **Project Map**

Project View

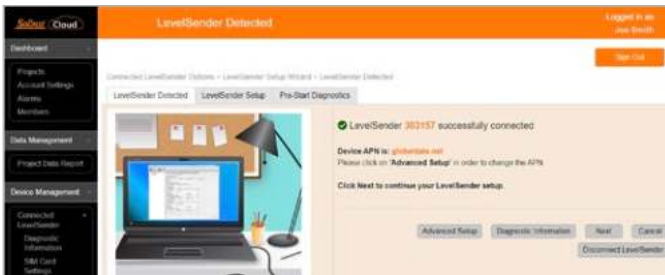
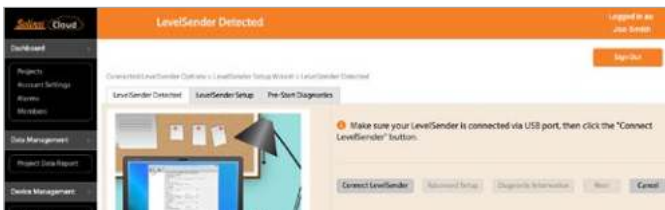
## 4) Connect LevelSender to Computer

For initial setup and direct communication with Solinst Cloud, the LevelSender must have three lithium batteries installed and be connected to your computer using a USB cable. The connection is accessed by loosening the nut around the antenna and removing it along with the top cap (remove the three screws).



## 5) Add a Device (LevelSender)

1. From Project View, under **Devices**, select Add New Device.
2. With your LevelSender connected to the USB port, click Connect LevelSender. Once the connected LevelSender is detected (this may take a few seconds), click Next to continue the setup, or select **Advanced Setup** in order to change your APN/SIM Card Settings (if you have set up a data plan with a cellular service provider other than Solinst).



# Solinst Cloud – LevelSender Quick Start Guide

LevelSender Detected

Logged In as: Solinst Connect

Sign Out

LevelSender Detected

LevelSender Setup

LevelSender Setup

Project List: Solinst Office

LevelSender Name: 302957

Location: M41

Sampling Rate: 1 Minute(s)

Reporting Rate: 10 Minute(s)

Number of Dataloggers attached:  One Datalogger  Two Dataloggers

Custom GPS Coordinates

Override Device's GPS Coordinates

Latitude: \_\_\_\_\_

Longitude: \_\_\_\_\_

Datalogger 1

Select Logger: Levellogger 9

Start Datalogger 1

Location: Remote Level

Sampling Rate: 5 Minute(s)

Start Time: \_\_\_\_\_

Enable Barometer with Unit: kPa

Note: The attached Dataloggers will be started upon the LevelSender start up.

Alarm Setup

Note: The unit of measurement is based on the Logger Channel Unit

Datalogger 1

Level Event

High Limit: 0

Low Limit: 0

% Change: 0

Temperature Event

High Limit: 0

Low Limit: 0

% Change: 0

Conductivity Event

High Limit: 0

Low Limit: 0

% Change: 0

Datalogger 2

Level Event

High Limit: 0

Low Limit: 0

% Change: 0

Temperature Event

High Limit: 0

Low Limit: 0

% Change: 0

Conductivity Event

High Limit: 0

Low Limit: 0

% Change: 0

BACK Next Cancel

3. Ensure the correct project is selected in the drop-down menu. Optionally, enter a name for the LevelSender (the serial number is the default). Enter a Location for the LevelSender.
4. Enter the Sampling and Reporting Rate and select the number of dataloggers connected to the LevelSender.

**Sampling Rate:** the rate that the LevelSender station collects data from the connected datalogger(s).

**Reporting Rate:** the rate that the LevelSender station reports collected data to Solinst Cloud. It also checks for remote updates.

5. Each LevelSender obtains GPS coordinates from the cellular network based on the location of the nearest cellular tower. However, you can override the network information and enter your own coordinates to map the LevelSender location.
6. Select the type of datalogger(s) connected and optionally set them to record independently in their memories. Optionally, enable the internal LevelSender barometer to compensate the reported water level readings.
7. Optionally, set up alarm conditions for each attached datalogger. Click Next.

**Note:** Alarm Notification Recipients can be added after the LevelSender is set up using the main menu. The Project Manager automatically receives any alarm notifications.



8. Diagnostic tests are automatically performed after you have entered all of the setup information.
9. When all the diagnostics tests are passed, enter a Start Time, then click Start LevelSender to complete the setup. It will start reporting at the set time, or right away if no future time is set.

**Note:** You can also start your LevelSender using the Remote Update options or the Solinst Cloud LevelSender Field Utility.


10. To view the LevelSender Settings of a programmed device, click **Connected LevelSender** or **Remote LevelSender** from the main menu and select the device from the list. Here, you can also view any Historical Alarms.

LevelSender Settings

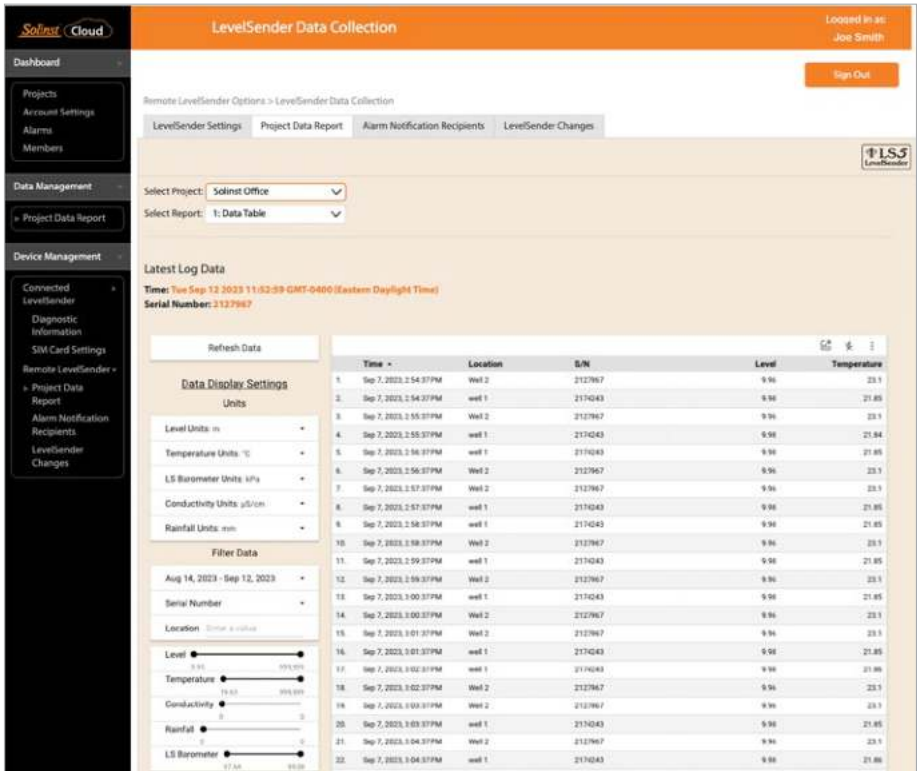


# Solinst Cloud – LevelSender Quick Start Guide

## Data Collection

The data reported by your LevelSender is accessed by going to **Project Data Report** from the main menu (under Data Management and Remote LevelSender options), or by clicking the View Project Reports icon  beside a project's name in the Dashboard or Projects.

Use the drop-down menus to select the project, and the report type (table or charts) that you want to view. Use the filters to view data with different units, time intervals, or isolate one datalogger or specific parameter.



The screenshot displays the Solinst Cloud interface for LevelSender Data Collection. The top navigation bar includes the Solinst Cloud logo, the title "LevelSender Data Collection", and a user profile for "Joe Smith" with a "Sign Out" button. The left sidebar contains navigation options: Dashboard, Projects, Account Settings, Alarms, Members, Data Management, Project Data Report, and Device Management. The main content area shows "Remote LevelSender Options > LevelSender Data Collection" with tabs for "LevelSender Settings", "Project Data Report", "Alarm Notification Recipients", and "LevelSender Changes". Below these are dropdown menus for "Select Project: Solinst Office" and "Select Report: 1: Data Table". A "Refresh Data" button is present. The "Latest Log Data" section shows the current time and serial number. A "Data Display Settings" panel allows adjusting units for Level (m), Temperature (°C), LS Barometer (kPa), Conductivity (µS/cm), and Rainfall (mm). A "Filter Data" panel shows a date range from August 14, 2023, to September 12, 2023, and a "Location" filter set to "Enter a value". A table of log data is displayed with columns for Time, Location, S/N, Level, and Temperature.

	Time	Location	S/N	Level	Temperature
1.	Sep 7, 2023, 2:54:37PM	Well 2	212767	9.96	23.1
2.	Sep 7, 2023, 2:54:37PM	well 1	217043	9.96	21.86
3.	Sep 7, 2023, 2:55:37PM	Well 2	212767	9.96	23.1
4.	Sep 7, 2023, 2:55:37PM	well 1	217043	9.96	21.84
5.	Sep 7, 2023, 2:56:37PM	well 1	217043	9.96	21.85
6.	Sep 7, 2023, 2:56:37PM	Well 2	212767	9.96	23.1
7.	Sep 7, 2023, 2:57:37PM	Well 2	212767	9.96	23.1
8.	Sep 7, 2023, 2:57:37PM	well 1	217043	9.96	21.86
9.	Sep 7, 2023, 2:58:37PM	well 1	217043	9.96	21.85
10.	Sep 7, 2023, 2:58:37PM	Well 2	212767	9.96	23.1
11.	Sep 7, 2023, 2:59:37PM	well 1	217043	9.96	21.85
12.	Sep 7, 2023, 2:59:37PM	Well 2	212767	9.96	23.1
13.	Sep 7, 2023, 3:00:37PM	well 1	217043	9.96	21.85
14.	Sep 7, 2023, 3:00:37PM	Well 2	212767	9.96	23.1
15.	Sep 7, 2023, 3:01:37PM	Well 2	212767	9.96	23.1
16.	Sep 7, 2023, 3:01:37PM	well 1	217043	9.96	21.86
17.	Sep 7, 2023, 3:02:37PM	well 1	217043	9.96	21.86
18.	Sep 7, 2023, 3:02:37PM	Well 2	212767	9.96	23.1
19.	Sep 7, 2023, 3:03:37PM	Well 2	212767	9.96	23.1
20.	Sep 7, 2023, 3:03:37PM	well 1	217043	9.96	21.85
21.	Sep 7, 2023, 3:04:37PM	Well 2	212767	9.96	23.1
22.	Sep 7, 2023, 3:04:37PM	well 1	217043	9.96	21.86

Select to download reports. Both the raw data and compensated data files will be downloaded.

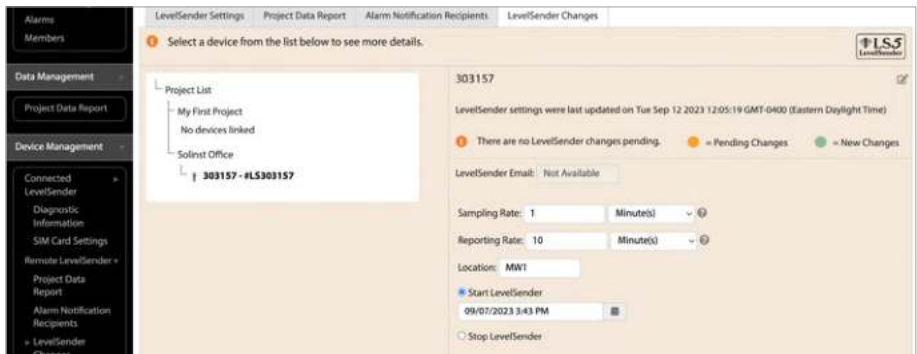


Serial Number	Start Time	Total Logs
<input type="checkbox"/> 2127967	07/09/2023 15:43:59	6971
<input type="checkbox"/> 2127967	07/09/2023 14:54:37	22
<input type="checkbox"/> 2174243	07/09/2023 15:43:59	6971
<input type="checkbox"/> 2174243	07/09/2023 14:54:37	22

Download Selected Reports

## Remote Updates

To make changes to a remote LevelSender, use the **LevelSender Changes** option in the main menu. From here, you can change the device name, update the Sampling Rate, Reporting Rate, and Stop or Start a LevelSender. You can also update or set connected dataloggers to record independently in their internal memory, enable the internal barometer, and set alarms. Click Save. The changes will be applied to the remote LevelSender at its next scheduled report interval.



LevelSender Settings | Project Data Report | Alarm Notification Recipients | LevelSender Changes

Select a device from the list below to see more details.

Project List

- My First Project
  - No devices linked
- Solinst Office
  - 303157 - #LS303157

303157

LevelSender settings were last updated on Tue Sep 12 2023 12:05:19 GMT-0400 (Eastern Daylight Time)

There are no LevelSender changes pending. ● = Pending Changes ● = New Changes

LevelSender Email: Not Available

Sampling Rate: 1 Minute(s)

Reporting Rate: 10 Minute(s)

Location: MW1

Start LevelSender  
09/07/2023 3:43 PM

Stop LevelSender

**Note:** If you Stop a LevelSender, it will stop sampling/reporting, but will continue to check for remote email updates (e.g. a new start time) from the Solinst Cloud at the set reporting rate.

# Solinst Cloud – LevelSender Quick Start Guide

## Diagnostics

**Diagnostic Information** (from the main menu) can be used to perform individual diagnostic tests when a LevelSender is connected to the PC with the USB cable.

The screenshot shows a software interface for testing diagnostic information. At the top, a note states: "Testing diagnostic information might take several minutes." Below this are six buttons: "Test LevelSender Battery", "Test Mobile Connection", "Test Cloud Connection", "Test Alarm Notification Email", "Test Datalogger 1", and "Test Datalogger 2".

The "LevelSender Time" is displayed as "07/09/2023 15:22:55".

Under "Start / Stop LevelSender", there is a checked "Future Start" option with a date-time picker set to "mm/dd/yyyy - :". To the left of the picker are a green play button and a grey stop button with a white 'X'.

The "Diagnostic Information" section includes an "Email Recipient:" label and a text input field. Below it is a button labeled "Send Diagnostics via Email".

The "Download Diagnostic Information" section has a "Download" button.

At the bottom right, there is a button labeled "Go Back to LevelSender Setup".

You can test the LevelSender battery, mobile connection, Cloud connection, alarm notification email, and dataloggers.

**Note:** The Cloud connection can not be tested while the LevelSender is reporting.

You can also Stop or Start a LevelSender immediately, or set a future start time.

**Note:** The only way to stop a LevelSender from sampling/reporting and checking for updates is to stop it while connected via USB.

After performing all of the tests, you can send a diagnostic report to an email recipient of your choice. You can also download the report. The report can be used for your own purposes, or sent to Solinst for further assistance.

## Solinst Cloud LevelSender Field Utility

The Solinst Cloud LevelSender Field Utility can be downloaded from <https://downloads.solinst.com>. You will require a PC running Windows 10 or 11 to use the program.

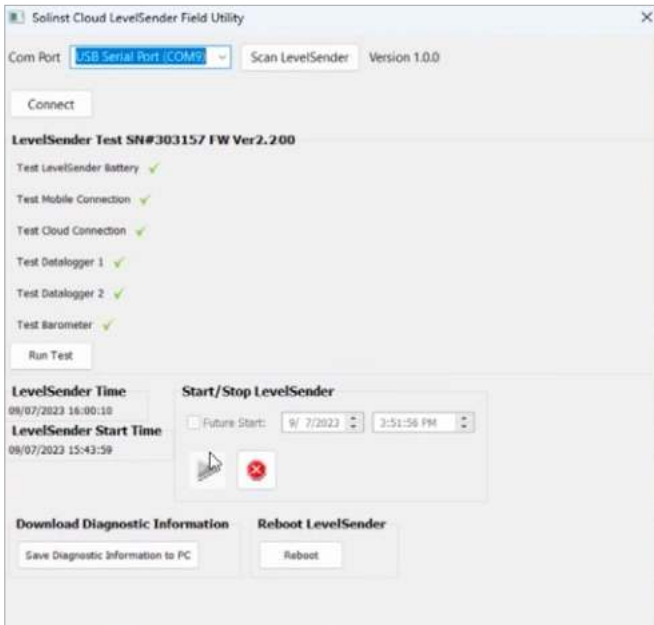
The Field Utility provides a convenient way to connect to your LevelSender in the field for diagnostic purposes, or to start or stop your LevelSender.

To use the Field Utility, connect the LevelSender to your PC via a USB cable as described in Step 4 of this Quick Start Guide. Select the Com Port the LevelSender is connected to, or click Scan LevelSender to retrieve the proper Com Port information. Click Connect.

Click Run Test to perform the diagnostic tests listed. Click Save Diagnostic Information to PC to create a report that you can then use for your own purposes, or send to Solinst for further assistance.

You can Stop or Start a LevelSender immediately, or select a Future Start time.

The **Reboot LevelSender** option can be used to reset a LevelSender before reprogramming, especially when connecting to a new service provider.



**Note:** The Firmware Upgrade Utility is downloaded along with the Solinst Cloud LevelSender Field Utility. See the LevelSender 5 User Guide for firmware update instructions.